



2021

Dear Accessibility Project Applicant,

ACTION VC exists to serve the most vulnerable by partnering agencies, empowering volunteers, mobilizing churches and businesses, and raising awareness of the social and economic issues in our communities. Throughout the year we connect volunteers with local service projects where they can volunteer with their skills, on their schedule.

Together, we serve under-resourced seniors, individuals/families, and the disabled. ACTION VC has installed hundreds of ADA compliant handicap ramps and accessibility devices; restoring independence to seniors and disabled residents throughout Ventura County. ACTION VC receives daily requests for help. Availability of ramp materials and accessibility devices is entirely dependent upon donations received by ACTION VC . As such, residents receiving assistance are encouraged to make a donation to ACTION VC , to give the gift of accessibility to others in need. Our scope of projects is limited, so please confirm with an ACTION VC representative before finalizing your project request.

While we don't ask for specific paperwork to verify any of these qualifiers, a phone interview and home inspection must be completed before any projects are finalized. We reserve the right to deny anyone service based on the outcome of these assessments. We process requests according to application submission date to installation date, but wait times fluctuate depending on the availability of volunteers, weather, and how many projects ACTION VC is currently working on. Please consult your ACTION VC representative for the estimated timeline of your project.

It is the client's responsibility to acquire and submit ALL project requirements.

ACTION VC requires that each of these steps is completed before installation can begin:

- A. Filling in the application information needed.**
- B. Signing off on the Liability Waiver.**
- C. Acquiring the homeowner's permission/signature if you are NOT the homeowner.**
- D. Acquiring the park management's signature if a ramp is going on a mobile home.**
- E. Confirming if permits are needed from the county, the homeowner, mobile home park, and or the state. (Please see Section Two of the Application)**

Please return the completed Application and signed Liability Waiver to us by mail, email, or fax (805) 987- 0334 in order for us to continue processing your project request. An assessment of the project will be done prior to the build/ install from ACTION VC. Our volunteer will contact you to do the assessment.

Sincerely,

The ACTION VC Team

Date: _____

ACCESSIBILITY PROJECT APPLICATION

PART ONE: APPLICANT INFORMATION

Applicant Name(s): _____
First & Last Name

Date of Birth(s): _____ **Cell Phone #:** _____

Email Address: _____

Address: _____
City *Zip*

Residence Is: Mobile Home Single Family Dwelling Apartment Other: _____

If this is a mobile home, what is the park name? _____

Are you the homeowner? Yes No

Do you have homeowners insurance? Yes No

Check all that apply: Elderly Widowed Veteran Foster Youth/Family

What type of disability do you have? _____

What mobility device do you use? Wheelchair Walker Cane

Employment: Full Time Part-Time Retired Unemployed

Monthly Household Income: \$ _____ **# of Household Members:** _____

Check all benefits that you currently receive: Low Income Housing/Section 8
 In Home Supportive Service (IHSS) Home Energy Assistance Shelter
 Disability Benefits Medicare Medical/Medicaid Food Stamps
 Social Security Supplemental Security Income (SSI) Other: _____

Do you currently receive assistance from other churches / NGOs? Yes No

Name of churches /non government organizations: _____

Who referred you to ACTION VC? _____

Emergency Contact: _____
First & Last Name *Relation* *Phone #*

I/we verify that all information on the Application is correct, as affirmed by my/our initial(s).

Applicant(s) Initials

Date

Date: _____

PART TWO: PROJECT REQUEST

Please Check All That Apply: Wheelchair Ramp Stair Repair/Modification
 Handrail Repair/Modification Door Widening Grab Bar(s)

Location of Project(s): _____

Describe what is currently the issue:

Are you able to cover the material cost? Full Partial Not Able Up to: _____

(For ramp/stair builds ONLY)

What is currently there now? _____ **If stairs, how many?** _____

What is the ground material? Grass Asphalt Concrete Wood

Are Permits* Needed? Yes No

**The County of Ventura requires permits for all ramps built on homes, but each city has a different code standard. Please contact your city's Department of Building and Safety for more information. Mobile Home Parks require permits as well- please check with your Park Manager.*

Date: _____

PART THREE: LIABILITY WAIVER

I/we give permission for ACTION VC and its volunteers to perform repairs/improvements at my/our home. I/we understand that if I am/we are selected, the repairs/improvements will be made on the specified date and that some preparation may be necessary prior to this date. I/ we understand that LABOR of all repairs/improvements will be performed free of charge; ACTION VC and its volunteers disclaim all warranties, expressed or implied concerning the repairs/improvements; and some or all of the volunteers may be unskilled. I/we agree that I/we will cooperate with the Project Leader and the team of volunteers and that I/we will not interfere in their line of work. In consideration of all repairs/improvements, I/we further waive and release from all liability, promise not to sue, hold ACTION VC and its staff, donors, volunteers, and partners, collectively and individually, harmless from any claims, including claims of negligence or intentional acts on the part of ACTION VC (except gross negligence or intentional acts that should reasonably be expected to result in harm, which we will disclose to ACTION VC in a timely manner), and any other liabilities arising at any time as a result of the repairs/improvements, including, without limitations, any rights or causes of action resulting from personal injury or death, damage to the property, or any other damage directly or indirectly arising from any improperly performed repairs/ improvements, or defects in the materials of workmanship. I/we understand that if there are animals or pets on the property, I/we will be responsible for removing them from the worksite prior to the commencement of work and for keeping them off the worksite during the conduct of work on my home by ACTION VC. I/we understand that no work will be done by ACTION VC volunteers or contractors with animals interfering on the worksite. I/we allow ACTION VC to use my/our name(s), photo(s), video(s), and interview(s), if any, in conjunction with the repairs/improvements of my/our house. No inducements or promises have been made to me/us to secure my/our signature(s) to this release, other than the intention of ACTION VC to perform repairs and/or improvements.

I/ we have read the Application and Liability Waiver and thoroughly understand it, as affirmed by my/our signature(s) below.

Applicant(s) Signature

Date

Homeowner(s) Signature

Date

Park Management Signature

Date