



toy box collection guide

Every year, churches, businesses, and schools around the community host toy box collection drives for their local Community Christmas Shoppes. Items collected include new and unwrapped toys, games, sporting goods, arts and craft supplies, clothing and electronics. We serve children of all ages, so a variety of gifts are needed!

Resources needed:

- Community Christmas Shoppe Collection Box
- Community Christmas Shoppe 11 x 17 Flyer
- Toy Drop-Off Poster
- Gift Idea List sheet or half sheet

Toy box collection set up:

- Acquire a Toy Box from ACTION VC or your local Shoppe Leader the last week of October.
- Place the box in a well-trafficked area (lobby/sanctuary/auditorium) the first week in November.
- Use the Toy Drop Off Poster or Christmas Shoppe Poster to promote the toy collection.
- Hang the poster in a noticeable place or attach to the Toy Box.
- Attach a Gift Idea List Flyer to Toy Box (optional: have copies to give out).
- Inform ACTION VC of the box's placement. We will add the coordinates on our interactive map.
- Promote, promote, promote! Remind members/staff/students that the Toy Collection is happening the whole month of November.

Optional!

- Start an office/classroom competition to see who can bring in the most toys!

The last day of the Toy Drive is **December 10th**. Some Shoppes will pick up earlier. Coordinate the pick-up date with your Shoppe Leader or ACTION Representative!

